



FASTVIEW360
superfast video monitoring

GDPR CCTV POLICY

2026



200, London Road,
Stapeley, CW5 7JW



www.fastview360.co.uk



01270 360360



info@fastview360.co.uk

Purpose

This policy explains how **Fastview360 Ltd** CCTV systems are installed and operated to protect people, property, and business assets while respecting privacy and complying with applicable data protection laws.

Scope

This policy applies to:

- Individuals whose personal data we process while providing CCTV installation, maintenance, and monitoring services
- All CCTV cameras owned or operated by the organisation.
- Employees, contractors, visitors, customers, and members of the public who may be recorded.
- Personnel responsible for operating or accessing the CCTV system.

Data Controller

Fastview360 Ltd
200 London Road, Stapley, Nantwich CW5 7JW
Email: Dan.Molyneux@fastview360.co.uk
Phone: 01270 360360

If required, we have appointed a Data Protection Officer (DPO) or designated privacy contact.

Personal Data We May Process

Depending on our services, we may process:

- Names and contact details
- Business information
- Billing and payment information
- Installation site addresses
- Technical system information
- CCTV footage where applicable
- Images of individuals captured by CCTV systems
- Correspondence and support records
- Website usage information and cookies (where applicable)

Lawful Basis for Processing

Fastview360 Ltd process CCTV footage based on its legitimate interests, including:

- Preventing and detecting crime.
- Protecting the safety of staff and visitors.
- Safeguarding company property and assets.
- Investigating security incidents.

Camera Placement

Cameras will only be installed where there is a legitimate business need.

Their positioning should minimise intrusion into private areas.

Cameras will not be installed in locations where individuals have a reasonable expectation of privacy, such as toilets, changing rooms, or designated private rest areas.

Coverage will be proportionate to the stated purpose.

CCTV Systems Installed for Customers

When installing CCTV systems for clients:

- The customer is generally responsible for determining the purpose and means of processing personal data captured by their CCTV system and may therefore act as the data controller.
- We may act as a data processor where we process footage solely on the customer's documented instructions, such as during maintenance or remote support.
- We recommend that customers display appropriate signage and ensure their use of CCTV complies with applicable data protection laws.

Transparency

Fastview360 Ltd will:

- Identify the organisation responsible for the system.
- Provide contact details for privacy enquiries where appropriate.
- Make this policy or a privacy notice available upon request.

Recording and Audio

- CCTV may record video images continuously or on motion detection.
- Audio recording will not be used unless there is a documented and lawful justification, as it is generally more intrusive than video recording.

Access to Footage

Access is restricted to authorised personnel who require it for legitimate business purposes.

Access logs record:

- Who viewed the footage.
- When access occurred.
- The reason for access.
- Any copies made or disclosures.

Retention Period

- Footage will be retained only for as long as necessary.
- Unless required for an investigation or legal proceedings:
- Routine recordings will typically be deleted after **30 days** (or another documented retention period appropriate to the organisation).
- Footage retained for investigations will be securely stored until the matter is concluded.

Security Measures

Fastview360 will protect CCTV recordings by:

- Restricting system access through authentication controls.
- Encrypting storage or transmission where appropriate.
- Maintaining audit logs.
- Applying regular software updates.
- Securely deleting footage when no longer required.

Disclosure of Footage

Footage may be disclosed only:

- To law enforcement where legally appropriate.
- To insurers or legal advisers where necessary.
- To courts or regulators where required by law.
- To data subjects exercising their legal rights, subject to the rights and freedoms of others.

Individual Rights

Individuals may have rights under applicable data protection law, including rights to:

- Request access to personal data contained in CCTV footage.
- Request correction where applicable.
- Request erasure in certain circumstances.
- Object to processing where permitted by law.
- Lodge a complaint with the relevant supervisory authority.

Requests should be submitted through the organisation's designated privacy contact.

Installation and Maintenance

- CCTV equipment will be installed by competent personnel.
- Regular inspections ensure cameras remain correctly aligned and operational.
- Maintenance activities will be documented.

Staff Responsibilities

Employees with CCTV access will:

- Use footage only for authorised purposes.
- Maintain confidentiality.
- Not share recordings without approval.
- Report any misuse or security incidents promptly.

Misuse of CCTV systems may result in disciplinary action.

Data Storage and International Transfers

- All personal data processed by **Fastview360 Ltd** is stored on secure servers located within the **United Kingdom** and the **European Union (EU)**.
- We are committed to ensuring that personal data is processed and stored in accordance with applicable data protection legislation, including the UK GDPR and, where relevant, the EU GDPR.
- We do not routinely transfer personal data to countries outside the United Kingdom or the European Union. If such a transfer becomes necessary in the future, **Fastview360 Ltd** will ensure that it is carried out only where permitted by applicable law and that appropriate safeguards are implemented to protect the personal data and the rights of data subjects.

Data Security

We implement appropriate technical and organizational measures, including:

- Access controls
- Encryption where appropriate
- Secure password management
- Network security measures
- Employee confidentiality obligations
- Regular software updates and backups

Individual Rights

Subject to applicable law, individuals may have the right to:

- Access their personal data
- Correct inaccurate information
- Request deletion
- Restrict processing
- Object to processing
- Request data portability
- Withdraw consent where processing relies on consent
- Requests should be sent to the privacy contact listed above.

Data Breaches

Any suspected personal data breach will be investigated promptly. Where required by law, relevant supervisory authorities and affected individuals will be notified within applicable statutory timeframes.

Staff Responsibilities

Employees and contractors must:

- Handle personal data confidentially
- Access data only when necessary
- Follow security procedures
- Report suspected data breaches immediately
- Complete any required data protection training

Cookies and Website Data

If our website uses cookies or analytics technologies, users will be informed through an appropriate cookie notice and, where required, given choices regarding non-essential cookies.

Changes to This Policy

We may update this policy periodically to reflect legal, technical, or operational changes. The latest version will be made available on request or published on our website.

Contact

For privacy-related questions or to exercise your rights, contact:

Privacy Contact: Dan Molyneux

Email: Dan.Molyneux@fastview360.co.uk

Telephone: 01270 360360

Postal Address: Fastview360 Ltd, 200 London Road, Stapley, Nantwich CW5 7JW

Signed:



Wayne Moss – Managing Director

Date: 03/06/2026

Signed:



Toby Fournier - Head of Legal

Date: 03/06/2026

Review Date – May 2027